



ERIKA MONROY SUMMER CAMP REGULATIONS

Registration and Refunds:

Registration and payment for the Erika Monroy's Summer Workshop must be completed and submitted before the starting date. Full payment is required at the time of registration to reserve the participant's space. Due to limited space, refunds will not be given.

Age Guidelines:

The Erika Monroy's Summer Workshop is for children ages 13 to 18 years old exceptions will be made.

Hours of Operation:

The Erika Monroy's Summer Workshop hours are Monday-Thursday 11:00 am to 2:00 pm.

Please do not drop off your child prior to the start time of workshop.

Pick-up and Drop-Off Procedures:

Participants need to arrive between 11:00 and 11:15 am and must be picked between 2:00 and 2:15 pm.

The first day of the session parent/guardian must park their vehicle and walk their teenager into the class and notify Erika Monroy.

Please do not pick up your child later to 2:15 pm. Erika has to leave not later than this time.

Late Pick-Up Policy:

There will be a late-fee assessed for participants who are picked up after 2:15 pm. The late fee is \$1.00 for each minute past 2:15 pm. Repeated late pick-ups may result in the removal of the participant from the program, with no refund for prepaid programs.

Medical Needs/Allergies:

Erika Monroy won't administer medication to program participants. In the event of a medical emergency, Erika Monroy will contact 911 in the best interest of the child. Parents will be contacted if care is administered. Allergy medications may be administered if directed in writing by the participant's parent/guardian.

Special Circumstances:

Parents and guardians are required to inform the Erika Monroy in writing of any special circumstances which may affect the participant's ability to participate fully and within the guidelines of acceptable behavior, including, but not limited to, any serious behavioral problems or special circumstances regarding psychological, medical, or physical conditions.

Dress Code:

Erika Monroy recommends shorts and a lightweight shirt or top, and some type of athletic shoe or sneaker in order to participate in recreational activities. Erika Monroy recommends a sweatshirt or jacket for indoor activities. Sandals, flip-flops, rubber “cros”-style shoes, and other open-toed shoes are not recommended as acceptable attire for active recreation activities.

Clothing that displays drugs, alcohol, tobacco, offensive language, excessive bagginess, or is excessively revealing will not be permitted.

Personal Belongings:

Please put the teens’ name on all articles of clothing, snack bags, bags, etc. Teenagers should not bring toys, jewelry, money, or any possession of value with them to any of the sessions. Teenagers will be responsible for their belongings.

Behavior Management/Discipline Policy:

Erika Monroy will create a fun and safe environment for participants in the program. Praise and positive reinforcement are used as effective methods of behavior management. Participants who do not respond to these methods or who are destructive to others or to property will be dealt with in a professional, positive, and timely manner to correct the behavior. The following procedures will be followed for behavior management. All incident reports will be discussed privately with parents/guardians.

Snacks:

Participants must bring a healthy snacks and drinks. Food must be peanut-free. Please do not send gum or candy.

Printed Name of Parent or Guardian _____

Signature of children/teenager _____

Printed Name of Parent or Guardian _____

Signature teenager _____

Today’s Date _____

All participants must sign this regulations to be eligible to participate in the ERIKA MONROY Wokshop Camp.